



TECHS/NIS-2-1588/M-4257/2016-17

Dt: 01.02.2017

WE WISH YOU AND YOUR FAMILY A HAPPY & PROSPEROUS NEW YEAR 2017

FINAL NOTICE FOR PAYMENT OF BALANCE OF SITE INSTALLMENT AND SUBMISSION OF DOCUMENTS FOR SENIORITY APPROVAL - NIS-2 (REG. POST WITH ACK)

Dear Sri/ Smt :

In Continuation of our earlier letter dated 28.10.2016 regarding payment of balance of site deposit instalment and submission of documents for seniority approval, many of the site applicants have already paid the site instalment and also submitted documents for seniority approval. But a few more are yet to pay the site instalment and they are expressing difficulties due to demonetization. We can understand their hardships. But at the same time, unless members help us with timely payment, project completion gets delayed. Layout works are progressing and we are trying hard for early completion

Considering the appeal and request of many members and all other aspects, the board at its meeting deliberated in detail and decided to **extend the date for payment up to 28.02.2017**. There shall not be any more extension and this shall be final deadline to make payment. **Please Note.** Default in payment before the due date will affect your seniority and your seniority may not be approved by Co-Op Department. **Please Note.**

As per requirement of Co-Operative Department to verify the genuineness of the site applicants and to fix seniority, following documents as prescribed by the said department are necessary / mandatory. Copies of which are also sent here with for your information and submission.

1.	Proof of Residence (Certified true copy of Voter ID, Passport, Ration Card, DL, Aadhar etc.,)	:	To be Submitted
2.	Stamped affidavit of Rs.20/- sent to those who have not submitted already, which has to be duly notarized and submitted to society.	:	To be Submitted
3.	Domicile Certificate (For Associated Members only)	:	N/A
3.	Employment / Pension book copy in case of members	:	Submitted

On verification of your file/documents, it is observed above documents are found wanting. Hence it is requested to kindly submit the above required documents immediately, failing which your seniority may not be approved by the Co-Op. Department **Please Note.**

Members are requested to make payment by DD/CTS cheque drawn in favour of **Telecom Employees' Co-Op. Housing Society Ltd.**, Bangalore **on or before 28.02.2017**. Cash /Part payment will not be accepted. The payment may please be made at the earliest without waiting for the last date in the interest of carrying out the layout works with utmost speed, at our **office located at No.23, 1st Floor, Nehrunagar Main Road, Behind Reddy Petrol Bunk, Seshadripuram, Bangalore-20**, during its working hours i.e., **12.30 PM to 7.30 PM.**

If any member has availed/booked more than one site in any of our projects, they will be allotted only one site, **kindly Note.**

On other issues/progress, we will be issuing circulars. It is the responsibility of the members to keep informed of the society any change in postal address correctly and keep in touch with society. Non receipt of any circular/letter is not an excuse for not complying with any requirement. Also please provide your Mobile no. & E-mail ID for faster communication.

Seniority No.	Dimension	Amount paid so far	Amount due now
1588	40x60	480000/-	360000/-

Please feel free to approach society if you have any queries.

Assuring you of our best services.

(G Babu)
President.